



## HRCI Recertification Opportunities at Blue Ridge Community College

### Fall Semester 2008

#### Business Seminars

##### **Communicating with Influence**

led by Robert Kenney, general credit, 2.75 hours, \$95, 9/18/08, 9am-12pm

##### **Intergenerational Communication**

led by Toni Whitfield, general credit, 2.75 hours, \$95, 10/9/08, 9am-12pm

##### **Using DiSC to Build Leadership in Your Organization**

led by Bill Gilliland, general credit, 2.75 hours, \$110 (includes DiSC Profile survey assessment - \$50 value), 10/16/08, 9am-12pm

##### **Leadership vs. Management**

led by William Hopkins, general credit, 2.75 hours, \$95, 10/23/08, 9am-12pm

##### **Finance Essentials for the Non-Finance Manager**

led by Audrey Lail, strategic credit, 2.75 hours, \$95, 10/30/08, 9am-12pm

##### **Performance Management**

led by Diane Yerian, general credit, 2.75 hours, \$95, 11/6/08, 9am-12pm

##### **Workplace Violence: Prevention and Intervention Strategies**

led by Amy Ghaemmaghami, general credit, 2.75 hours, \$95, 11/20/08, 9am-12pm

##### **Taking the Mystery and Confusion out of Strategic Planning**

led by Judy Rannow, strategic credit, 2.75 hours, \$95, 12/4/08, 9am-12pm

#### **Non-Credit Certificate: Human Resources for the Non-HR Manager**

If you are involved with supervising or hiring employees, this series is for you! This four track series will focus on equipping you with the best tools to have a positive impact on the bottom line of your organization, while teaching you how to best comply with the myriad of employment laws. Learn to attract, train, and manage the “right” people, in the right way! A non-credit certificate in HR for the Non-HR Manager will be awarded for completing all four sessions.

### **Human Resource Law**

Learn how to comply with various HR laws and get answers to things you have always wanted to know but were afraid to ask!

Led by Tim Nicely, general credit, 2 hours, \$49, 10/9/08, 6:30-8:30pm

### **Employee Recruitment & Interviewing**

Afraid you'll hire the wrong person? Learn the "tricks of the trade" in finding the right candidate and conducting effective and legal interviews.

Led by Tim Nicely, general credit, 2 hours, \$49, 10/16/08, 6:30-8:30pm

### **Performance Management**

Managing your employees properly is the key to success in any organization. Learn how to motivate employees with various types of formal and informal performance management tools.

Led by Tim Nicely, general credit, 2 hours, \$49, 10/23/08, 6:30-8:30pm

### **Employee Training and Development**

Why should you train your employees? What's the best type of training? And how can training and development improve employee retention? If you've ever wanted to know the answer to these questions, this course is for you!

Led by Tim Nicely, general credit, 2 hours, \$49, 10/30/08, 6:30-8:30pm

To register for any of the above courses, call 540-453-2215. We will begin taking fall semester registrations on July 14. For more information, please contact Mary Sullivan, Workforce Development Coordinator at 453-2320 or [SullivanM@brcc.edu](mailto:SullivanM@brcc.edu)

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